

Stationery Demand Wing Wise Oct-Dec2018

S.No	Items	Unit	Total
1	Photocopy Paper A-4- (AA-Brand)	Ream	285
2	Photocoy Paper F-4 (AA-Brand)	Ream	15
3	Photocopy Paper A-4 Excel Pro 120 gsm digital colour printing	Ream	15
4	Ruled Paper Double Folded	Ream	130
5	Ruled Paper Single	No	140
6	Envelope A-4 (White Color)	No	2170
7	Envelope A-4 (Brown Color)	No	3500
8	Envelope A-3 Large (Brown Color)	No	1600
9	Envelope Small Letter size	No	2050
10	Markers White Board Black(Faber Castle)	No	2420
11	Markers White Board Blue (Faber Castle)	No	60
12	Markers White Board Green (Faber Castle)	No	60
13	Markers White Board Red (Faber Castle)	No	60
14	Paper clip		6
15	USB 16 GB	No	1
16	Ball Pen Red (Faber Castle)	No	200
17	Glue Sticks UHU	No	43
18	Glue All Purpose Tubes UHU	No	62
19	Sticking Roll Transparent	No	16
20	Sticking Roll Green Colour	No	11
21	Sticking Roll Red Colour	No	9
22	Sticking Roll Blue Colour	No	9
23	Sticking Roll Orange Colour	No	4
24	Highlighter (Yellow)	No	16
25	Scissor (Big)	No	2
26	Duster White Board BIG Size	No	150
27	Common Pin	No	12
28	Grey Packing Tape Large	No	24
29	Tape Double Sided	No	22
30	Ball Pen Blue (Faber Castle)	No	124
31	Air Freshner	No	17
32	Small tape dispenser wheel		4
33	Toner Photocopy Machine AR-5618	No	1
34	Toner HP Laserjet-1320	No	1
35	Toner HP Laserjet 83 A black`		2
36	Toner HP Laserjet 1600-Black	No	1
37	Toner HP Laserjet 1600-Yellow	No	1
38	Toner HP Laserjet 1600-Cyan	No	1
39	Toner HP Laserjet 1600-Magenta	No	1
40	Toner Hp Laserjet CM320-MFP -Black	No	1
41	Toner Hp Laserjet CM320-MFP -Yellow	No	1
42	Toner Hp Laserjet CM320-MFP -Cyan	No	1
43	Toner Hp Laserjet CM320-MFP -Meganta	No	1
44	Toner HP Pro-400	No	6
45	Toner HP 53-A	No	12

46	Chart Papers Blue	No	20
47	Chart Papers Orange	No	10
48	Chart Papers White	No	32
49	Chart Papers Off White	No	32
50	Chart Papers Yellow	No	20
51	Chart Papers Dark Green	No	32
52	Chart Papers Red		10
53	Chart Papers Mustard	No	12
54	Rubber Band Small	Pkt	12
55	Rubbr Bnad Big	Pkt	6
56	Ribbons Different Colours	No	4
57	Coloured Papers A-4-Peach	Ream	5
58	Coloured Papers A-4-Dark Green	Ream	7
59	Coloured Papers A-4 Orange	Ream	5
60	Coloured Papers A-4 Yellow	Ream	2
61	Coloured Papers A-4 Red	Ream	5
62	Coloured Papers A-4 Blue	Ream	7
63	File Covers Card (AMITCO)	No	460
64	Scotch Tape Small	No	50
65	Scotch Tape Large	No	32
66	Uni Ball Pen Blue (Fine Tip)	No	30
67	Riso Ink EZ-230-E (INK Bottle)	No	3
68	Thumb Pin	Pkt	16
69	Correction Pen	No	15
70	Stapler Pin	Pkts	25
71	Box File	No	69
72	Ink Refills Brother DCP T-300 colour Black	No	2
73	Ink Refills Brother DCP T-300 colour Maroon	Bottles	2
74	Ink Refills Brother DCP T-300 colour Yellow	No	2
75	Ink Refills Brother DCP T-300 colour Cyan	No	2
76	Ballons	No	50
77	Tissue Box	No	34
78	Cutter Big Size	No	12
79	Pencils	No	2
80	Stapler Large (60 page capacity)	No	18
81	Cartridge Canon Black 445	No	3
82	Cartridge Canon Color 446	No	3
83	Sharpner	No	6
84	Lamination Sheet A-4	No	1
85	Foaming Sheet	No	12
86	Writing Pad	No	5

